



Department of Special Education Application Checklist



**SAN FRANCISCO
STATE UNIVERSITY**

Program Requirements for All Applicants

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Bachelor's Degree
<input type="checkbox"/> Interview
<input type="checkbox"/> Minimum 3.0 GPA (<i>cumulative or last 60 semester units</i>)
<input type="checkbox"/> Minimum of Two Letters of Recommendation | <input type="checkbox"/> Resume/CV
<input type="checkbox"/> Statement of Purpose
<input type="checkbox"/> Unofficial Transcripts |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|

Program Requirements by Objective *(must select one objective)*

Master's Degree + Credential	<input type="checkbox"/> Basic Skills <input type="checkbox"/> Certificate of Clearance <input type="checkbox"/> Early Field Experience	<input type="checkbox"/> Subject Matter Competency <input type="checkbox"/> Written English Proficiency
Master's Degree Only	<input type="checkbox"/> Certificate of Clearance (<i>M/S applicants only</i>)	<input type="checkbox"/> Written English Proficiency
Credential Only <i>candidate must already possess a Master's degree</i>	<input type="checkbox"/> Basic Skills <input type="checkbox"/> Certificate of Clearance <input type="checkbox"/> Early Field Experience	<input type="checkbox"/> Proof of Master's Degree <input type="checkbox"/> Subject Matter Competency
Program Area <i>(must select one area)</i>	<input type="checkbox"/> Early Childhood Special Education (<i>ECSE</i>) <input type="checkbox"/> Mild to Moderate Disabilities (<i>M/M</i>) <input type="checkbox"/> Moderate to Severe Disabilities (<i>M/S</i>)	<input type="checkbox"/> Orientation & Mobility (<i>O&M</i>) <input type="checkbox"/> Visual Impairments (<i>VI</i>)

Application Materials

<input type="checkbox"/> Bachelor's Degree	Minimum 3.0 GPA - can be cumulative or last 60 semester/90 quarter units
<input type="checkbox"/> Basic Skills <small>(ctcexams.nesinc.com)</small>	Met by one of the following: <input type="checkbox"/> Passing all three sections of the CBEST <input type="checkbox"/> Passing all three sections of the CSET: Multiple Subjects AND CSET: Writing Skills
<input type="checkbox"/> Certificate of Clearance	Following LiveScan Fingerprinting procedures, apply for the Certificate of Clearance document on the CA CTC website (ctc.ca.gov).
<input type="checkbox"/> Early Field Experience (EFE)	Minimum of 45 hours of volunteer or work experience with students that represent your intended program area. Supervisor/administrator must verify hours by completing EFE form. Note: O&M applicants exempt
<input type="checkbox"/> Resume/Curriculum Vitae	List any experiences, accomplishments, or skills relevant to special education
<input type="checkbox"/> Statement of Purpose	In 2-4 pages, outline why you are interested in this program and how the program will allow you to meet your professional and academic goals. Describe the experiences or personal attributes that have led you into the field of special education.
<input type="checkbox"/> Subject Matter Competency <small>(ctcexams.nesinc.com)</small>	Met by one of the following: <input type="checkbox"/> Passing all three sections of the CSET: Multiple Subjects <input type="checkbox"/> Passing all subtests of a qualifying CSET: Single Subjects Note: O&M and ECSE applicants exempt
<input type="checkbox"/> Two Letters of Recommendation	On Cal State Apply, please provide the contact information for at least two professional or academic references. References will be contacted by email regarding how to submit a letter of recommendation.
<input type="checkbox"/> Unofficial Transcripts	Unofficial transcripts from all institutions previously attended.
<input type="checkbox"/> Written English Proficiency	Met by one of the following: <input type="checkbox"/> Passing CSET: Writing Skills (ctcexams.nesinc.com) <input type="checkbox"/> Earning at least a 3.5 on the GRE: Analytical Writing section (ets.org/gre)